

**Position:** Waterfront Supervisor

**Location:** Corcoran's Pond - Waterville Valley

**Dates:** Late May - August 15, 2021

**Salary:** \$10.00-\$12.00 /hour, 40 hours per week

**General Job Description:**

The Waterfront Supervisor will be under the supervision of the Outdoor Adventure Program Manager. He/She will be responsible for day to day boat operations and management of the waterfront staff.

**Responsibilities:**

- Supervise, train and motivate waterfront staff with the assistance of the Outdoor Adventure Program Manager.
- Ensure participant and staff safety and security at all times
- Oversees day to day operation (which includes but is not limited to) opening & closing duties, proper rental of boats, cash out of collected daily funds.
- Assist with staff scheduling.
- Maintain proper record keeping by following established procedures.
- Basic boat maintenance- ensure that equipment is clean and in good working order
- Maintain respectful communications with patrons using boats.
- Able to work independent and comfortable making important decisions based on weather and safety considerations.
- Weekly de-brief with Outdoor Adventure Program Manager.

**Qualifications:**

The ideal candidate should be capable of continuous physical activity and enjoy the outdoors as this position requires staff to be stationed outdoors for their entire shift. General knowledge of boating safety is preferred. Applicant should possess excellent communication skills and able to work through and resolve conflict in a positive, non-biased manner.

The Waterfront Supervisor should be enthusiastic, motivated. Must be capable of leading and working with groups of all ages including kids, pre-teens, adults and seniors. Flexibility, a pleasant personality, good organizational skills and outstanding customer service. Applicant must be able to walk, run, stand, stoop, kneel, lift up to 40 pounds, speak English clearly, and be able to see and hear. Waterville Valley is committed to building a community of inclusion. We encourage applications from candidates with diverse experiences and backgrounds.

For information please contact:  
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